



UFIREG

Ultrafine particles –
cooperation with environ-
mental and health policy

www.ufireg-central.eu

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3RD NEWSLETTER/GLASILO ŠT.3

THE TODAY'S NEWSLETTER DEALS WITH THE 1ST STAKEHOLDER MEETING IN THE UFIREG PROJECT/
DANAŠNJE GLASILO OBRAVNAVA PRVI SESTANEK INTERESNE SKUPINE PROJEKTA UFIREG

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TOPIC 1

INTRODUCING THE STAKEHOLDER PANEL / PREDSTAVITEV INTERESNE SKUPINE

The UFIREG project was initiated to improve our understanding of ultrafine particles (UFP) and health outcomes. It investigates amongst others the influence of ultrafine particles on human health, particularly on respiratory and cardiovascular diseases.

The project is accompanied by a Stakeholder Panel contributing to the projects successful realization through their ideas, input and feedback.

Namen in cilj projekta UFIREG je izboljšanje našega razumevanja ultrafinih delcev in zdravstvenih posledicah. V okviru projekta se med drugim preučujejo tudi vplivi ultrafinih delcev na zdravje ljudi, predvsem na bolezni dihal in kardiovaskularne bolezni.

Projekt je podprt s strani interesne skupine, ki prispeva k uspešni realizaciji projekta s svojimi idejami, strokovnim znanjem in povratnimi informacijami.



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Role of a Stakeholder

In the last decades of the 20th century the word "stakeholder" has become more commonly used. It describes a person or entity that has a legitimate interest ("stake") in a project or entity. Stakeholders and their work are affected directly and/or indirectly by the project and its results. At the same time they can influence the course of the project through their contribution, but they are not directly involved in the daily project work. Figure 1 provides an overview of the tasks as well as the benefits of an UFIREG-Stakeholder.

Figure 1: Tasks and benefits of an UFIREG-Stakeholder

TASKS OF A STAKEHOLDER
<ul style="list-style-type: none"> ✓ Evaluation and external monitoring of project course <ul style="list-style-type: none"> ✓ Feedback on activities and intermediate results of the project ✓ Provide suggestions and ideas for project work ✓ Participation in stakeholder panel meetings (once per year) ✓ Participation in project conferences and workshops ✓ Support the project in public relations <ul style="list-style-type: none"> ✓ Dissemination of project information to experts and interested parties from their own network

Funkcija interesentov

V zadnjih desetletjih 20. stoletja ima pojem „interesent“ vedno večji pomen. Opisuje osebo ali pravni subjekt, ki ima legitimni interes ("stake") v projektu ali subjektu. Na interesne skupine in njihovo delo vpliva, posredno in/ali neposredno, projekt in njegovi rezultati. Hkrati pa lahko interesne skupine s svojim prispevkom vplivajo na potek projekta, četudi niso vključene v vsakdanje delo projekta. Na sliki 1 je prikazan pregled nalog in prednosti za interesente.

Slika 1: Naloge in prednosti za interesente projekta UFIREG

NALOGI INTERESENTA
<ul style="list-style-type: none"> ✓ Ocenjevanje in zunanji nadzor poteka projekta <ul style="list-style-type: none"> ✓ Povratne informacije o projektnih dejavnostih in vmesnih rezultatih ✓ Posredovanje predlogov in idej za projektno delo ✓ Udeležba na sestankih interesne skupine (enkrat letno) ✓ Udeležba na konferencah projekta in delavnicah ✓ Podpora projektu v odnosih z javnostjo <ul style="list-style-type: none"> ✓ Širjenje informacij o projektu (strokovnjaki in lastne zainteresirane strani)

BENEFIT OF A STAKEHOLDER

- ✓ Frequent information about project progress and intermediate results
- ✓ Possibility to contribute actively to the further development of the project
- ✓ Up-to-date scientific findings regarding the research topic
- ✓ Exchange of knowledge and experiences with other stakeholders and project partners

Source: Own illustration

PREDNOSTI INTERESENTA

- ✓ Pogoste informacije o poteku projekta in vmesnih rezultatih
- ✓ Možnost aktivnega sodelovanja pri nadaljnjem razvoju projekta
- ✓ Aktualne znanstvene ugotovitve o raziskovani temi
- ✓ Izmenjava znanj in izkušenj z ostalimi člani interesne skupine in projektnimi partnerji

Vir: Lasten

Currently 19 stakeholders from Germany, Czech Republik, Slovenia, Ukraine and Italy support the UFIREG project: Representatives from

- environmental agencies
- health authorities
- public administrations
- public health institutions
- universities and
- research institutes as well as
- civic associations and
- projects dealing with similar topics.

All of them signed a Letter of Intent, where they confirm, that the objective of the project corresponds closely to the strategy and needs of their institution. The aim of the cooperation between project partners and Stakeholders is to start a close, trustful and long term collaboration, that maintain even beyond the end of the project. The Stakeholder Panel will be extended continuously during the whole project duration.

Trenutno 19 interesentov iz Nemčije, Češke, Slovenije, Ukrajine in Italije podpira projekt UFIREG: predstavniki

- okoljskih agencij
- zdravstvenih organov
- javne uprave
- javnih zdravstvenih zavodov
- univerz
- raziskovalnih inštitutov
- civilnih iniciativ in
- projektov s podobnimi temami.

Vsi člani interesne skupine so podpisali pismo o nameri v katerem potrjujejo, da cilj projekta ustreza strategiji in potrebam njihove institucije. Cilj sodelovanja med projektnimi partnerji in člani interesne skupine je tesno in dolgoročno sodelovanje, ki se bo nadaljevalo tudi po zaključku projekta. Interesna skupina se bo skozi celotno obdobje projekta širila.

TOPIC 2

1ST STAKEHOLDER MEETING / PRVI SESTANEK INTERESNE SKUPINE

Once a year a stakeholder panel meeting takes place, where all project stakeholders are invited to participate. In 2012 the first stakeholder meeting was held accompanying to the second project partner meeting on 27th January 2012 in Prague, Czech Republic.

The main objectives were:

- to provide a platform for the stakeholders to get to know and get in touch with each other for the first time
- to give an introduction to the:
 - project
 - measurement of ultrafine particles
 - current state of knowledge on ultrafine particle pollution and the impact on human health
 - role of a Stakeholder in the UFIREG project – information on their involvement in the project

Agenda of the meeting

9:00	Welcoming Words
9:05	Introduction of project partners
9:10	Presentation of the project
10:10	Introduction and Presentations of the Stakeholders
12:25	Discussion, Conclusion & next steps

Picture 1: Group photo with UFIREG project partners and Stakeholders



Source: Own photography

Enkrat letno poteka srečanje interesne skupine na katerega so povabljeni vsi člani interesne skupine. Prvi sestanek interesne skupine se je odvijal v okviru 2. sestanka projektnih partnerjev 27. januarja v Pragi, Češka.

Slika 2: Člani interesne skupine iz Nemčije, Slovenije in Italije



Vir: Lastna fotografija

Glavni cilji so bili:

- zagotoviti članom interesne skupine da se prvič srečajo in spoznajo
- Seznaniti člane interesne skupine:
 - s projektom
 - z meritvami ultrafinih delcev
 - aktualnim stanjem znanja o vplivih ultrafinih delcev na zdravje ljudi
 - vloga interesne skupine projekta UFIREG – informacije o njihovem sodelovanju pri projektu

Dnevni red

9:00	Pozdrav
9:05	Predstavitev projektnih partnerjev
9:10	Predstavitev projekta
10:10	Predstavitev članov interesne skupine
12:25	Razprava, povzetek in nadaljnji koraki

TOPIC 3

NEXT STAKEHOLDER ACTIVITIES/ NADALJNJE AKTIVNOSTI INTERESNE SKUPINE

Until now all project partners made a successful start on attracting and recruiting stakeholders and sensitize actors on the topic of ultrafine particles and their impact on human health. Additionally, a questionnaire was developed and circulated to all stakeholders at the beginning of March 2012 to survey their expectations and their concrete possibilities of support. This will provide a basis for the further collaboration within the project.

The next stakeholder meeting is planned for the beginning of 2013. By then, the stakeholders will be asked to contribute to the project actively especially by supporting the projects' public relations and through the evaluation and monitoring of the project development.

Do danes so vsi projektni partnerji uspešno začeli s pridobivanjem članov interesne skupine in osveščanjem udeležencev o ultrafinih delcih in njihovem vplivu na zdravje ljudi. Poleg tega je bil izdelan vprašalnik z ciljem spoznati pričakovanja interesentov in njihove konkretne možnosti za podporo. Vprašalnik je bil na začetku marca 2012 poslan vsem članom interesne skupine. Informacije pridobljene z vprašalnikom bodo služile kot podlaga za nadaljnje sodelovanje.

Naslednji sestanek interesne skupine se bo odvijal v začetku leta 2013. Do takrat bodo člani interesne skupine aktivno sodelovali pri projektu, predvsem z javno podporo projektu, vrednotenjem ter nadzorom nad potekom projekta.

Are you now interested in becoming a stakeholder of the UFIREG project? Then we would like to ask you to sign the attached letter of intent and send it back to the Research Association Public Health Saxony and Saxony-Anhalt (find the address below).

For further information on the content of the project, please refer to our previous newsletters as well as the project website www.ufireg-central.eu. Additionally, you can contact us directly via mail and telephone. We are looking forward to get in touch with you.

Želite postati član interesne skupine projekta UFIREG? Potem vas prosimo, da podpišete pismo o nameri, ki je priloženo glasilu in ga pošljete na Forschungsverbund Public Health Sachsen und Sachsen-Anhalt (naslov boste našli na naslednji strani).

Dodatne informacije o vsebini projekta, so vam na voljo v naših prejšnjih glasilih, kot tudi na spletni strani projekta www.ufireg-central.eu. Poleg tega se lahko vedno obrnete na nas preko elektronske pošte ali telefona. Veselimo se vašega zanimanja.

Contact**Prof. Dr. Dr. Wilhelm Kirch****Madlen Arnhold****Dörte Pippel**

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LETTER OF INTENT FOR THE CENTRAL EUROPE PROJECT “UFIREG”

“Ultrafine Particles – an evidence based contribution to the development of regional and European environmental and health policy”

UFIREG project focuses on ultrafine and fine particles and human health. The main objective of the project is to provide an evidence based contribution to the development of environmental and health policy. This objective closely corresponds to the strategy and needs of _____ (name of entity), which participates in the project as a Stakeholder.

The contact person of the project “UFIREG” will be:

Name of contact person: Prof. Dr. Dr. Wilhelm Kirch
Contact details: Fiedlerstraße 33, 01307 Dresden, Germany
Email: Wilhelm.Kirch@mailbox.tu-dresden.de
Phone: 0049 351 458 2815

We, the _____ (name of entity), agree to contribute to the UFIREG project via providing general support and disseminating relevant information etc.

I, the undersigned legal representative of _____ (name of entity), hereby confirm that my organisation agrees to participate in the CENTRAL EUROPE Project “UFIREG”. I confirm that I am legally authorized to endorse this application on behalf of my organization. I certify that I have read the project summary and fully agreed to the content of the project.

Full legal name of organisation:
Name of legal representative:
Position of legal representative:
Name of contact person
(if different from legal representative):
City:
Country:
Date of signature:

Signature of legal representative and
official stamp of organisation